



SPACE ONLY (RAW SPACE) CONTRACTORS INFORMATION

All exhibitors or their contractors must complete the Booth Design Submission online form by 30th July 2021.

Name of Exhibitor: _____ Booth No: _____

Company Name of Contractor: _____

Contact Name of Contractor: _____

Contact email: _____

Onsite Contact Number (inc country code): _____

All raw space contractors must agree to the following:

1. We agree to abide by the 'Rules and Regulations for Space Only Booth Construction' and the relevant management systems and health & safety regulations.
2. We will comply with the Fire, Safety and General Venue Regulations at all times and work within the limits of these regulations
3. We accept the right of the Organisers, Venue Management and Public Safety Staff to inspect the booth at any time during the tenancy period and agree to work with them to resolve any issues they may have as a matter of priority. We further understand that the Organisers, Venue Management and Public Safety Staff have the right to 'close' the booth should issues not be resolved to their satisfaction
4. We understand penalties may be incurred if the rules and regulations of the event are not met including failure to work within the published hours
5. We agree to bear all financial and legal liabilities and consequences should the booth not comply with the relevant safety requirements
6. We guarantee to take all financial and legal liabilities if any violation of the Organisers, safety or venue regulations should result in an accident, damage to property, death or injury to any person
7. We understand that we must only work within the published timetable and no early dismantling will be permitted
8. All booths must be safely constructed according to the pre-agreed plans, method of work and risk assessment
9. All materials especially construction materials must be disposed of by the correct method (cleaning and waste disposal can be ordered from Fira de Barcelona) and the space left entirely clear at the end of the move-out period.

Insurance:

All contractors must ensure they carry the appropriate insurance – Public Liability and Employer's Liability – in respect of death, injury to any person, or loss or damage to property arising from booth construction (including dismantling).

This coverage should include risks against fire, water, theft, accidents, natural calamities or any other cause. The sum shall not be less than €2million.

Contractors must submit a copy of their insurance certificate to cover the tenancy dates of the event to OperationsEMEA@IAAPA.org or via the exhibitor portal before 30th July 2021. Failure to comply with this may result in the denial of access to site for the contractor and their staff and the prevention of the commencement of construction.

I/We understand the conditions above and have submitted/now submit a copy of our insurance certificate:

Signed: _____

Company Name: _____

Dated: _____