

<b>IAAPA Expo Asia 2020</b>		<b>FORM 2A</b>
9-11 June 2020		
Return to: AMC (Exhibits) Limited		Submission Deadline <b>4 May 2020</b>
Hall A	Hall B-C	
Ms Janet Chan , Mr Decko Lee	Ms Circle Yuen, Mr Carl Wong	
Email: <a href="mailto:Janet.Chan@arconmarketing.com">Janet.Chan@arconmarketing.com</a>	Email: <a href="mailto:Circle.Yuen@arconmarketing.com">Circle.Yuen@arconmarketing.com</a>	
Email: <a href="mailto:Decko.Lee@arconmarketing.com">Decko.Lee@arconmarketing.com</a>	Email: <a href="mailto:Carl.wong@arconmarketing.com">Carl.wong@arconmarketing.com</a>	
Tel: (852) 3752 9038 / (852) 3752 9003	Tel: (852) 3752 9028 / (852) 3752 9045	
Fax: (852) 3585-6008		
Address: Factory AB, 8th Floor, Tung Kin Factory Building, 196-202 Tsat Tsz Mui Road, North Point, Hong Kong		

### Additional Furniture and Facilities for Rental

No	Description of Facilities	Unit Rate (3 Days Hire)	Qty	Total Amount
		USD		USD
1	SF3001 System made Information Counter (1000L X 500W X 750Hmm)	46		
2	SF3002 System made Information Counter (1000L X 500W X 1000Hmm)	60		
3	SF3003 System made Lockable Cupboard (1000L X 500W X 750Hmm)	66		
4	SF3008 System made Tall Display Cube (500L X 500W X 750Hmm)	66		
5	SF3009 System made Low Display Cube (500L X 500W X 500Hmm)	60		
6	AF5007 Pegboard (include 10 hooks)	99		
7	AF5012 Standing Catalogue Holder	51		
8	AF5018 Waste Paper Basket	7		
9	AF5019 Bamboo Palm (Approx. 1000Hmm)	24		
10	AF5020 Golden Pothos (Approx. 1200Hmm)	24		
11	AF5034 90L Refrigerator, excluded power socket	161		
12	TC4001 Square Table (800L X 800W X 750Hmm)	60		
13	TC4002 Round Table (800mm Dia x 750Hmm)	60		
14	TC4004 White Bar Table (600mm Dia x 670 – 870Hmm)	57		
15	TC4007 Coffee Table (550L x 550W x 450Hmm)	30		
16	TC4015 White Folding Chair (460L x 400W x 455SHmm)	16		
17	TC4016 Black Leather Chair (560L x 560W x 470SHmm)	42		
18	TC4019 White Bar Stool (360L x 400W x 710 - 930Hmm)	35		
19	TC4028 Black Single Seated Sofa (780L x 660W x 400Hmm)	115		
20	TC4029 Black Double Seated Sofa (1580L x 660W x 400Hmm)	224		
21	TC4059 White Rectangular Table (1200L x 600W x 750Hmm)	51		
22	TC4060 White Chair (500L x 500W x 460Hmm)	17		
* Other facilities to be quoted separately				
		<b>30% surcharge for late order received after 4 May 2020</b>		
		<b>40% surcharge for late order received after 18 May 2020</b>		
		<b>TOTAL AMOUNT</b>		

**Note:** Please read the Conditions of Order clearly when you sign this Form.  
**NO Exchanges and NO Refunds for Standard Facilities.**  
 Application will only be processed with installation layout plan and FULL payment.  
 This order form is the official invoice for the additional orders.  
 (Please submit your payment together with this application form.)

<b>Contact Person</b>  Name: _____ Tel: _____ Fax: _____ Email: _____ Signature w/ company chop: _____	<b>Exhibitor's Information</b>  Company: _____ Booth No: _____ Date: _____
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<b>IAAPA Expo Asia 2020</b>		<b><u>FORM 2B</u></b>
9-11 June 2020		
Return to: AMC (Exhibits) Limited		Submission Deadline <b>4 May 2020</b>
Hall A	Hall B-C	
Ms Janet Chan , Mr Decko Lee	Ms Circle Yuen, Mr Carl Wong	
Email: <a href="mailto:Janet.Chan@arconmarketing.com">Janet.Chan@arconmarketing.com</a>	Email: <a href="mailto:Circle.Yuen@arconmarketing.com">Circle.Yuen@arconmarketing.com</a>	
Email: <a href="mailto:Decko.Lee@arconmarketing.com">Decko.Lee@arconmarketing.com</a>	Email: <a href="mailto:Carl.wong@arconmarketing.com">Carl.wong@arconmarketing.com</a>	
Tel: (852) 3752 9038 / (852) 3752 9003	Tel: (852) 3752 9028 / (852) 3752 9045	
Fax: (852) 3585-6008		
Address: Factory AB, 8th Floor, Tung Kin Factory Building, 196-202 Tsat Tsz Mui Road, North Point, Hong Kong		

### Additional Furniture and Facilities for Rental

No	Description of Facilities	Unit Rate (3 Days Hire)	Qty	Total Amount
		USD		USD
1	SF3034 Tall Showcase with 2 glass shelves, LED Lights Strip & 2 Downlights (1000L X 500W X 2100Hmm)	177		
2	SF3049 500mmL Tall Showcase with LED Lights Strip & 1 Downlights (500L X 500W X 2100Hmm)	143		
3	SF3035 Table Showcase with LED Lights Strip (1000L X 500W X 1150Hmm)	154		
4	SF3036 Free standing slat wall (1000L X 500W X 2000Hmm)	131		
5	SF3052 Slat Wall Panel (Not Applicable for Shelving Installation) (948mm x 50mm x 2320mmH)	131		
6	SF3055 Free standing Slat Wall with 750mmH Lockable Cabinet (1000mm x 500mmW x 2000mmH)	100		
7	SF3039 Flat Shelf for Slat wall(Maximum loading for each shelf is 5kg) (950mm x 300mmD)	24		
8	SF3040 Slope Shelf for Slat wall(Angle for slope shelf is 30 degree) (950mm x 300mmD)	24		
9	SF3047 Swing Door (630mm x 1965mmH)	161		
10	AF5016 Standing Coat Hanger (320mm Dia x 1700mmH)	46		
* Other facilities to be quoted separately				
		<b>30% surcharge for late order received after 4 May 2020</b>		
		<b>40% surcharge for late order received after 18 May 2020</b>		
		<b>TOTAL AMOUNT</b>		

**Note: Please read the Conditions of Order clearly when you sign this Form.**  
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**Application will only be processed with installation layout plan and FULL payment.**  
**This order form is the official invoice for the additional orders.**  
(Please submit your payment together with this application form.)

<b>Contact Person</b> Name: _____ Tel: _____ Fax: _____ Email: _____ Signature w/ company chop: _____	<b>Exhibitor's Information</b> Company: _____ Booth No: _____ Date: _____
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<b>IAAPA Expo Asia 2020</b>		<b>FORM 10</b>
9-11 June 2020		
Return to: AMC (Exhibits) Limited		
Hall A	Hall B-C	Submission Deadline <b>4 May 2020</b>
Ms Janet Chan , Mr Decko Lee	Ms Circle Yuen, Mr Carl Wong	
Email: <a href="mailto:Janet.Chan@arconmarketing.com">Janet.Chan@arconmarketing.com</a>	Email: <a href="mailto:Circle.Yuen@arconmarketing.com">Circle.Yuen@arconmarketing.com</a>	
Email: <a href="mailto:Decko.Lee@arconmarketing.com">Decko.Lee@arconmarketing.com</a>	Email: <a href="mailto:Carl.wong@arconmarketing.com">Carl.wong@arconmarketing.com</a>	
Tel: (852) 3752 9038 / (852) 3752 9003	Tel: (852) 3752 9028 / (852) 3752 9045	
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Address: Factory AB, 8th Floor, Tung Kin Factory Building, 196-202 Tsat Tsz Mui Road, North Point, Hong Kong		

### Location Plan

### Legend:



1.03mL Slatwall 	Information Counter 	Lockable Cabinet 	Square Pin Socket 
Tall Glass Showcase 	12W LED Spotlight 	12W LED Longarm Spotlight 	150W Flood Light 

1. Please sketch on the grid plan above the desired layout of your Shell Scheme booth indicating all the standard and/or additional items.
2. Exhibitors will be subject to an additional charge for relocation of any item on-site.
3. Exhibitors are requested to mark on the plan above the position of their electrical requirements. We will install at our discretion if we do not receive any instructions before move-in. Requests for re-positioning of each item will be subject to a US\$ 20 extra charge for each relocation.
4. Official Contractor will build the stand according to the shell scheme proposed layout plan if no return form is received on or before 18 May 2020.


<b>Contact Person</b>  Name: _____ Tel: _____ Fax: _____ Email: _____  Signature w/ company chop: _____	<b>Exhibitor's Information</b>  Company: _____ Booth No: _____ Date: _____
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傢俬及攤位配件租用  
Rental Furniture and  
System Accessories

**amc**

**AMC (Exhibits) Ltd**  
建同展覽有限公司

Unit AB, 8/F, Tung Kin Factory Building,  
196-202 Tsat Tsz Mui Road, North Point, HK  
香港北角七姊妹道196-202號, 東建工廠大廈8樓AB單位  
Tel +852 - 3752 9000 Fax +852 - 3585 6008

[www.arconmarketing.com](http://www.arconmarketing.com)

## Counters, Showcases & Display Cubes 柜台, 陈列柜及展示台



長 x 闊 x 高 (mm)  
Length x Width x Height (mm)



### SF 3001

咨询台  
System made Information Counter  
1000mm x 500mm x 750mm(H)



### SF 3002

1米高咨询台  
System made 1mH Information Counter  
1000mm x 500mm x 1000mm(H)



### SF 3003

锁柜  
System made Lockable Cupboard  
1000mm x 500mm x 750mm(H)



### SF 3008

高身展示台  
System made Tall Display Cube  
500mm x 500mm x 750mm(H)



### SF 3009

矮身展示台  
System made Low Display Cube  
500mm x 500mm x 500mm(H)



### SF 3034

1米长高身陈列柜连两层玻璃层板  
配LED灯带及两支卤素石英灯 (50W)  
1000mmL Tall Showcase with 2 glass shelves,  
LED Lights Strip & 2 Downlights (50W)  
1000mm x 500mm x 2100mm(H)



### SF 3035

1米长矮身陈列柜配LED灯带  
1000mmL Table Showcase with LED Lights Strip  
1000mm x 500mm x 1150mm(H)



### SF 3049

0.5米长高身陈列柜配LED灯带及  
一支卤素石英灯 (50W)  
500mmL Tall Showcase with LED Lights Strip and  
1 Downlight (50W)  
500mm x 500mm x 2100mm(H)

## Tables & Chairs

### 桌子与椅子



長 x 闊 x 高 (mm)  
Length x Width x Height (mm)



**TC 4001**  
四方桌  
Square Table  
750mm x 750mm x 750mm(H)



**TC 4002**  
圓桌  
Round Table  
800mm dia x 750mm(H)



**TC 4004**  
白色吧桌  
White Bar Table  
600mm dia x 670 - 870mm(H)



**TC 4007**  
黑色方形咖啡枱  
Coffee Table  
550mm x 550mm x 450mm(H)



**TC 4059**  
白色长方桌  
White Rectangular Table  
1200mm x 600mm x 750mm(H)



**TC 4015**  
白折椅  
White Folding Chair  
460mm x 400mm x 455mm(H)



**TC 4016**  
黑皮椅  
Black Leather Chair  
430mm x 450mm x 450mm(H)



**TC 4019**  
白色吧椅  
White Bar Stool  
570mm - 770mm(H)



**TC 4060**  
白椅  
White Chair  
500mm x 500mm x 460mm(H)



**TC 4028**  
黑色单人沙发  
Black Single Seated Sofa  
680mm x 680mm x 400mm(H)



**TC 4029**  
黑色双人沙发  
Black Double Seated Sofa  
1210mm x 680mm x 400mm(H)

## Display Accessories 展示配件



長 x 闊 x 高 (mm)  
Length x Width x Height (mm)



### SF 3039

平层板 - 供独立坑板用(每件层板可承重5公斤)  
Flat Shelf for Free Standing Slat wall  
(Maximum loading for each shelf is 5kg)  
950mm x 300mm(D)



### SF 3040

斜层板 - 供独立坑板用(斜层板角度为30度)  
Slope Shelf for Free Standing Slat wall  
(Angle for slope shelf is 30 degree)  
950mm x 300mm(D)



### AF 5007

洞洞板 (附10个挂钩)  
Pegboard (include 10 hooks)



### AF 5012

全身杂志架  
Standing Catalogue Holder  
270mm x 360mm x 1280mm(H)



### SF 3047

掩门  
Swing Door  
630mm x 1965mm(H)



### SF 3036

1米长独立坑板  
Free standing slat wall  
1000mm x 500mm x 2000mm(H)



### SF 3052

挂墙坑板(不适用于安装层板)  
Slat Wall Panel  
(Not Applicable for Shelving Installation)  
948mm x 50mm x 2320mm(H)

## Other Facilities 其他设施

長 x 闊 x 高 (mm)  
Length x Width x Height (mm)



### DP 6001

易拉架展示架  
Easy Roll Promotion Stand  
800mm x 2000mm(H)



### DP 6006

X型展示架  
X-Banner Stand  
680mm x 1680mm(H)



### AF 5016

全身衣架  
Standing Coat Hanger  
1710mm(H)



### AF 5018

废纸篓  
Waste Paper Basket



### AF 5034

雪柜  
Refrigerator  
90L / 140L

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**TERMS & CONDITIONS FOR ADDITIONAL ORDERS FROM AMC (Exhibits) Ltd's**

- 1.) All items ordered are on rental basis and exhibitors have to make good any damage or loss incurred.
- 2.) Facilities and services not indicated on the forms are subject to quotation on individual job basis.
- 3.) **LATE ORDER SURCHARGES**
  - **30%** Surcharge for orders received after **4 May 2020**
  - **40%** Surcharge for orders received after **18 May 2020**
  - **50%** Surcharge for orders received on-site if accepted

Due to limited stock of items and the time needed to prepare additional stocks, no guarantee of the availability of items can be made for orders received after the deadline date. AMC (Exhibits) Ltd will endeavour to meet any such orders or offer an alternative. In the event this is not possible, the hirer will be notified and the order will not be accepted.

- 4.) Cancellation of any orders will be accepted in writing before **17 May 2020** for ordering additional items, in which case a 50% refund of the rental rate for the cancelled items will be made. Cancellations from **29 May 2020** onwards will be subject to a 25% refund of the rental rate of cancelled items.
- 5.) All orders must be submitted with full payment including any late order surcharges. Orders without full payment will not be accepted.
- 6.) Provisions of any services/equipment by the Official Contractor are subject to the availability of the required services/equipment at the time of ordering. Orders will be accepted on a "first come first served" basis. However, the Official Contractor reserves the right not to accept any orders received and in such cases, the exhibitors will be notified and the payment will be returned or refunded.
- 7.) Complaints regarding stand construction or rental items supplied by the Official Contractor must be lodged the day before the exhibition opens at the Official Contractor site office. Otherwise, all items will be deemed to have been received in good order.
- 8.) Hirer shall be liable for any loss or damage to the equipment arising from the hirer's negligence, unintentional act, unauthorized maintenance or other cause within the reasonable control of hirer, its representative, employees, agents or invitees. In the event of any loss or damage to the equipment for which hirer is liable, the hirer shall reimburse the Official Contractor for all costs of repair or replacement.
- 9.) All induced bank charges (both local and overseas) by any transaction, exchange rate, bank handling fee, etc., should be borne by the exhibitor. The Official Contractor reserves the right to claim the loss from the Exhibitor in the event of occurrence.
- 10.) One light connection is for a single light to use only.



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- 11.) One 3 phase power point is strictly for single machine use only.
- 12.) In case of light box connection, lighting connections should be counted by the number of lights used in the light box.
- 13.) All orders must be accompanied by full payment either by

**A) By Cheque (Payable to AMC (Exhibits) Limited)**

Remarks: Only received the cheque issued by Hong Kong Bank

**B) By Credit Card**

(Exhibitors can settle their payment online by MasterCard, Visa or American Express via the secure online payment system in the online manual provided by PayDollar (operated by AsiaPay Limited).

**C) Cash or T/T to:**

Account Name: AMC (Exhibits) Ltd.

Bank Name: The HongKong And Shanghai Banking Corporation Limited

Bank Address: 1 Queen's Road, Central, Hong Kong

A/C No: 808-250757-001 (HKD)

808-250757-274 (USD)

Swift No: HSBCHKHKKH

Exchange Rate: USD1 = HKD7.76

*(Please fax the bank-in slip or T/T statement with company name & booth number to AMC (Exhibits) Ltd for their record)*

**\* All bank charges are for exhibitor account.**

**D) Wechat Pay or Alipay:**

- 14.) AMC (Exhibits) Ltd will send acknowledgement within 1 week of receipt of your order. If no response has been received, please contact AMC immediately to check the status of your order.
- 15.) All furniture and electrical items included in the Shell Scheme Package are not exchangeable.