

IAAPA Expo Asia 2020		FORM 3B
9-11 June 2020		
Return to: AMC (Exhibits) Limited		Submission Deadline 4 May 2020
Hall A	Hall B-C	
Ms Janet Chan , Mr Decko Lee	Ms Circle Yuen, Mr Carl Wong	
Email: Janet.Chan@arconmarketing.com	Email: Circle.Yuen@arconmarketing.com	
Email: Decko.Lee@arconmarketing.com	Email: Carl.wong@arconmarketing.com	
Tel: (852) 3752 9038 / (852) 3752 9003	Tel: (852) 3752 9028 / (852) 3752 9045	
Fax: (852) 3585-6008		
Address: Factory AB, 8th Floor, Tung Kin Factory Building, 196-202 Tsat Tsz Mui Road, North Point, Hong Kong		

Additional Electricity Supply / Lighting for Rental

No.	Description of Facilities		Unit Rate (3 Days Hire)	Qty	Total Amount
			USD		USD
1	EL7047	16 Amp/400V 3 Phase Power Point (For Single Machine Use Only)	702		
2	EL7048	32 Amp/400V 3 Phase Power Point (For Single Machine Use Only)	1000		
3	EL7049	63 Amp/400V 3 Phase Power Point (For Single Machine Use Only)	1898		
4	EL7056	16 Amp/400V 3 Phase Power Point (for Lighting Connections AND Power Supply to Electrical Machine)	2129		
5	EL7057	32 Amp/400V 3 Phase Power Point (for Lighting Connections AND Power Supply to Electrical Machine)	4096		
6	EL7058	63 Amp/400V 3 Phase Power Point (for Lighting Connections AND Power Supply to Electrical Machine)	8280		
* Other facilities to be quoted separately					
30% surcharge for late order received after 4 May 2020					
40% surcharge for late order received after 18 May 2020					
TOTAL AMOUNT					

Note: Please read the Conditions of Order clearly when you sign this Form.
NO Exchanges and NO Refunds for Standard Facilities.
Application will only be processed with installation layout plan and FULL payment.
This order form is the official invoice for the additional orders.
NO multi plugs or extension cords are allowed to be used.
Electricity supply will be terminated after the closing hours of the exhibition.
(Please submit your payment together with this application form.)

Contact Person Name: _____ Tel: _____ Fax: _____ Email: _____ Signature w/ company chop: _____	Exhibitor's Information Company: _____ Booth No: _____ Date: _____
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IAAPA Expo Asia 2020		FORM 10
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Return to: AMC (Exhibits) Limited		
Hall A	Hall B-C	Submission Deadline 4 May 2020
Ms Janet Chan , Mr Decko Lee	Ms Circle Yuen, Mr Carl Wong	
Email: Janet.Chan@arconmarketing.com	Email: Circle.Yuen@arconmarketing.com	
Email: Decko.Lee@arconmarketing.com	Email: Carl.wong@arconmarketing.com	
Tel: (852) 3752 9038 / (852) 3752 9003	Tel: (852) 3752 9028 / (852) 3752 9045	
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Address: Factory AB, 8th Floor, Tung Kin Factory Building, 196-202 Tsat Tsz Mui Road, North Point, Hong Kong		

Location Plan

Legend:



1.03mL Slatwall	Information Counter	Lockable Cabinet	Square Pin Socket
Tall Glass Showcase	12W LED Spotlight	12W LED Longarm Spotlight	150W Flood Light

1. Please sketch on the grid plan above the desired layout of your Shell Scheme booth indicating all the standard and/or additional items.
2. Exhibitors will be subject to an additional charge for relocation of any item on-site.
3. Exhibitors are requested to mark on the plan above the position of their electrical requirements. We will install at our discretion if we do not receive any instructions before move-in. Requests for re-positioning of each item will be subject to a US\$ 20 extra charge for each relocation.
4. Official Contractor will build the stand according to the shell scheme proposed layout plan if no return form is received on or before 18 May 2020.

Contact Person Name: _____ Tel: _____ Fax: _____ Email: _____ Signature w/ company chop: _____	Exhibitor's Information Company: _____ Booth No: _____ Date: _____
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Lighting & Power Sockets 灯具及电源插座



EL 7001
23瓦节能射灯
23W Energy Saving Spotlight



EL 7002
23瓦节能长臂射灯
23W Energy Saving Arm Spotlight



EL 7004
40瓦光管
40W Fluorescent Tube



EL 7010
150瓦长臂石英灯
150W Long Arm Halogen



EL 7012
70瓦白光灯
70W HQI Spotlight



EL 7013
150瓦白光灯
150W HQI Spotlight



EL 7014
250瓦白光灯
250W HQI Spotlight



EL 7017
300瓦小太阳灯
300W Floodlight



EL 7018
500瓦小太阳灯
500W Floodlight



EL 7005
500瓦方脚插座
500W Square Pin Socket



EL 7022
1000瓦方脚插座
1000W Square Pin Socket



EL 7031
2000瓦方脚插座
2000W Square Pin Socket



EL 7069
3000瓦方脚插座
3000W Square Pin Socket

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TERMS & CONDITIONS FOR ADDITIONAL ORDERS FROM AMC (Exhibits) Ltd's

- 1.) All items ordered are on rental basis and exhibitors have to make good any damage or loss incurred.
- 2.) Facilities and services not indicated on the forms are subject to quotation on individual job basis.
- 3.) **LATE ORDER SURCHARGES**
 - **30%** Surcharge for orders received after **4 May 2020**
 - **40%** Surcharge for orders received after **18 May 2020**
 - **50%** Surcharge for orders received on-site if accepted

Due to limited stock of items and the time needed to prepare additional stocks, no guarantee of the availability of items can be made for orders received after the deadline date. AMC (Exhibits) Ltd will endeavour to meet any such orders or offer an alternative. In the event this is not possible, the hirer will be notified and the order will not be accepted.

- 4.) Cancellation of any orders will be accepted in writing before **17 May 2020** for ordering additional items, in which case a 50% refund of the rental rate for the cancelled items will be made. Cancellations from **29 May 2020** onwards will be subject to a 25% refund of the rental rate of cancelled items.
- 5.) All orders must be submitted with full payment including any late order surcharges. Orders without full payment will not be accepted.
- 6.) Provisions of any services/equipment by the Official Contractor are subject to the availability of the required services/equipment at the time of ordering. Orders will be accepted on a "first come first served" basis. However, the Official Contractor reserves the right not to accept any orders received and in such cases, the exhibitors will be notified and the payment will be returned or refunded.
- 7.) Complaints regarding stand construction or rental items supplied by the Official Contractor must be lodged the day before the exhibition opens at the Official Contractor site office. Otherwise, all items will be deemed to have been received in good order.
- 8.) Hirer shall be liable for any loss or damage to the equipment arising from the hirer's negligence, unintentional act, unauthorized maintenance or other cause within the reasonable control of hirer, its representative, employees, agents or invitees. In the event of any loss or damage to the equipment for which hirer is liable, the hirer shall reimburse the Official Contractor for all costs of repair or replacement.
- 9.) All induced bank charges (both local and overseas) by any transaction, exchange rate, bank handling fee, etc., should be borne by the exhibitor. The Official Contractor reserves the right to claim the loss from the Exhibitor in the event of occurrence.
- 10.) One light connection is for a single light to use only.

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- 11.) One 3 phase power point is strictly for single machine use only.
- 12.) In case of light box connection, lighting connections should be counted by the number of lights used in the light box.
- 13.) All orders must be accompanied by full payment either by

A) By Cheque (Payable to AMC (Exhibits) Limited)

Remarks: Only received the cheque issued by Hong Kong Bank

B) By Credit Card

(Exhibitors can settle their payment online by MasterCard, Visa or American Express via the secure online payment system in the online manual provided by PayDollar (operated by AsiaPay Limited).

C) Cash or T/T to:

Account Name: AMC (Exhibits) Ltd.

Bank Name: The HongKong And Shanghai Banking Corporation Limited

Bank Address: 1 Queen's Road, Central, Hong Kong

A/C No: 808-250757-001 (HKD)

808-250757-274 (USD)

Swift No: HSBCHKHKKH

Exchange Rate: USD1 = HKD7.76

(Please fax the bank-in slip or T/T statement with company name & booth number to AMC (Exhibits) Ltd for their record)

*** All bank charges are for exhibitor account.**

D) Wechat Pay or Alipay:

- 14.) AMC (Exhibits) Ltd will send acknowledgement within 1 week of receipt of your order. If no response has been received, please contact AMC immediately to check the status of your order.
- 15.) All furniture and electrical items included in the Shell Scheme Package are not exchangeable.