



## Drone Activity Liability Form

**Event Name** : \_\_\_\_\_  
**Event Organizer** : \_\_\_\_\_  
**Event Company** : \_\_\_\_\_  
**Event Dates** : \_\_\_\_\_

### 1. Drone Operator

- 1.1 It is highly recommended that Drone Operator needs to wear head protection to avoid hitting by the falling drone, and eye protection to avoid hitting by the shattered propeller.
- 1.2 Drone Operator must be in a fit condition that allows him/her to operate the drones in a safe manner (e.g. under no influence from medication or alcohol).
- 1.3 Drone Operator must be 18 years old and above.
- 1.4 Drone Operator must wear visible and clearly-labelled reflective clothing, to allow anyone in the event to identify who is in control of the drone.
- 1.5 Drone Operator must be fully aware on the drone setting and functionality, and how to operate the drone in a safe manner.

### 2. Safety Planning

- 2.1 Event Organizer must only use drones weighing up to 7 kilograms.
- 2.2 Event Organizer must submit the drone-activity floor plan to Sands China for approval, in which the floor plan must indicate at least the fly-zones, take-off and landing area, flying route and ground control station.
- 2.3 The take-off and landing area must be segregated from the public access.
- 2.4 Event Organizer must submit the drone specification (such as model type, weight and operating frequency) to Sands China for approval.
- 2.5 Event Organizer must work with the Sands China operations team to ensure the drone system frequencies will not conflict with other frequencies used within the Sands China properties.
- 2.6 Event Organizer must conduct safety maintenance inspection of the drone, to ensure that the drone is safe to use.
- 2.7 Event Organizer must submit the normal, lost-link and emergency procedures to Sands China for approval.
- 2.8 It is highly recommended to put physical restraints across the drone-operating area, to prevent wanderers from entering the area.
- 2.9 Event Organizer must obtain insurance coverage to cover issues relating to public liability and data privacy specific to drone activities.

- 2.10 Event Organizer must conduct rehearsal before the event, in which the rehearsal must be under the presence of the Sands China operations team to observe and review any safety issues arisen from the rehearsal.

### **3. Drone Operations – General**

- 3.1 The drone flying beyond the line of sight of the operator is strictly prohibited.
- 3.2 Flight modes relying on the Global Positioning System (GPS) should be avoided.
- 3.3 Drone flying directly above crowds of people or individuals is strictly prohibited.
- 3.4 The drone must be flown at least 50 feet away horizontally from any person or structure.
- 3.5 The drone must be flown in a clearly visible area and in accordance to its defined route approved Sands China.
- 3.6 Only one operator is allowed to control one drone at any one time, and NOT one operator to control multiple drones at any one time.
- 3.7 The operators of multiple drones must maintain communication between each other, and take necessary actions to avoid collisions of the drones.
- 3.8 Suspend, carry or attach any item to the drone is strictly prohibited at all times.

### **4. Drone Operations – Indoor**

Applicable for drone activity within the contracted indoor venue (The Venetian Macao – Level 1/Level 3 meeting rooms and exhibition halls; Sands Cotai Central – Level 4 meeting rooms; The Parisian Macao - 5<sup>th</sup> floor meeting rooms)

- 4.1 The drone must be flown with a 4-meter clearance from the chandelier.
- 4.2 The use of drones in Public Foyer space, Hallways and any other areas outside of the contracted meeting rooms is strictly prohibited.

### **5. Drone Operations – Outdoor**

Applicable for drone activity at contracted outdoor space within Sands China property

- 5.1 Do not fly where the drone may interfere with emergency service providers, or over moving vehicles, or over or within restricted, prohibited, danger or security-sensitive locations
- 5.2 The drone must not be flown higher than 200 feet from the ground level.
- 5.3 The drone must be flown only in good visibility and weather condition.
- 5.4 The drone is not allowed to be flown outside the boundary of the Sands China property.
- 5.5 The drone must be flown during day time.



5.6 The drone must not shoot the hotel guestrooms due to the in-house guests' privacy. If in-house guests make any complaints against the drone activity, Event Organizer must cease the drone activity immediately.

**6. Data Privacy**

6.1 Event Organizer must communicate to the event participants on the drone activity and its purpose, by means of signage, event program, registration website, broadcast message, etc.

6.2 If any of the event participants do not agree being captured during the drone activity, Event Organizer must ensure that any captured pictures and videos must be processed to ensure such participants cannot be easily identified.

6.3 For more information on Personal Protection Act, please contact Office for Personal Data Protection in Macau (Tel: +853 2871 6006, Website: [www.gpdp.gov.mo](http://www.gpdp.gov.mo)).

**7. Liability**

7.1 Event Organizer is fully responsible and liable for any bodily injuries and property damages caused by the drones.

**8. Accident Reporting**

8.1 In case of any accidents caused by the drone, Event Organizer must report it to the Security of Sands China immediately.

**9. Right of Final Decision**

9.1 In case of any dispute or any terms that have not been explicitly listed in this Form, Sands China reserves the right of the final decision, and Event Organizer must comply with such decision.

This terms and conditions in this form is available in English and Chinese. In the event of conflict or discrepancy between the English and Chinese versions, the English version shall prevail and be treated as the correct version.

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**By signing the below, Event Organizer agrees to the terms and conditions as set out in this Form.**

**Authorised Signature** : \_\_\_\_\_

**Date** : \_\_\_\_\_

## 航拍活動責任表格

活動名稱 : \_\_\_\_\_

活動舉辦人 : \_\_\_\_\_

公司名稱 : \_\_\_\_\_

活動日期 : \_\_\_\_\_

### 1. 航拍操作員

- 1.1 強力建議航拍操作員穿上護頭設備，以免被墮落的航拍器擊中；並穿上護眼設備，以免被碎裂的航拍器螺旋槳擊中眼睛。
- 1.2 航拍操作員的身體狀態必須是健康的，使他/她能夠安全地操作航拍器（如：在沒有酒精或藥物影響的情況下）。
- 1.3 航拍操作員必須是 18 歲或以上。
- 1.4 航拍操作員必須穿著可看見及有清晰標示的反光衣服，使在活動內的任何人士都容易識別負責航拍的操作員。
- 1.5 航拍操作員必須完全熟悉航拍器的設定及功能，及如何安全地操作航拍器。

### 2. 安全策劃

- 2.1 活動主辦單位只可使用重達 7 公斤的航拍器。
- 2.2 活動主辦單位必須遞交航拍活動平面圖給金沙中國審批；平面圖必須至少顯示飛航區域、起飛及降落範圍、航線及地面控制台。
- 2.3 航拍器起飛及降落範圍必須與公共範圍分隔。
- 2.4 活動主辦單位必須遞交航拍器技術規格資料（如：型號、重量、操作頻率）給金沙中國審批。
- 2.5 活動主辦單位必須與金沙中國一起測試航拍器系統頻率，確保航拍器系統頻率不會與在金沙中國物業內使用的其他頻率有相撞。
- 2.6 活動主辦單位必須為航拍器進行安全及保養檢查，確保航拍器是可安全使用的。
- 2.7 活動主辦單位必須遞交常規、信號失去聯絡及緊急程序給金沙中國審批。
- 2.8 強力建議在航拍活動範圍設置障礙物，以免漫遊者進入該範圍。
- 2.9 活動主辦單位必須持有相關保險，保障因航拍活動所引致的公共責任及私隱事宜。
- 2.10 活動主辦單位必須在活動前進行彩排，而彩排必須有金沙中國營運團隊在場觀察及檢討彩排時所引致的安全事宜。

### 3. 航拍操作 – 概要

- 3.1 絕不允許航拍器離開操作員的視線範圍內飛航。
- 3.2 應避免使用依靠全球定位系統的飛航模式。
- 3.3 絕不允許航拍器在人群或個人的頭上飛過。
- 3.4 航拍器飛航時必須與任何人士或建築物保持至少水平 50 尺。
- 3.5 航拍器必須在視線清晰及依金沙中國已批准的指定路線飛航。
- 3.6 在任何時候，只允許一位操作員控制一台航拍器，及不允許一位操作員控制多台航拍器。
- 3.7 多台航拍器的操作員們必須互相保持溝通，並作出適當的行動來避免多台航拍器相撞。
- 3.8 在任何時候，絕不允許懸掛、運載或裝上任何物品在航拍器上。

### 4. 航拍操作 – 室內

適用於在租用室內場地的航拍活動 (澳門威尼斯人 – L1 層/ L3 層的會議室及展覽館；金沙城中心 – L4 層的會議室；澳門巴黎人 – L5 層會議室)

- 4.1 航拍器飛航時，不允許高於吊燈底部，並必須與吊燈底部有至少 4 米的距離。
- 4.2 絕不允許航拍活動在公共門廳、展館門廳、及租用的會議室之以外範圍舉行。

### 5. 航拍操作 – 戶外

適用於在金沙中國範圍的租用戶外場地之航拍活動

- 5.1 不允許航拍器飛航的範圍：所飛航的範圍會干擾緊急服務者、移動車輛、或有限制/禁止/危險/保安敏感區域。
- 5.2 航拍器飛航時，不允許離開地面 200 尺的範圍。
- 5.3 航拍器飛航時，必須在清晰及良好的天氣下。
- 5.4 航拍器飛航時，不允許飛出金沙中國物業範圍。
- 5.5 航拍器必須在日間飛航。
- 5.6 基於入住賓客的私隱，不允許航拍器拍攝酒店住房。如果入住賓客投訴航拍活動，活動主辦單必須即時停止航拍活動。

## 6. 資料私隱

- 6.1 活動主辦單位必須向活動參與者傳達航拍活動的安排及其用途；傳達方式包括指示牌、活動場刊、活動登記網站、廣播信息等。
- 6.2 當航拍活動進行時，如果有任何活動參與者不同意被攝錄，活動主辦單位必須確保所攝錄的圖像及影像是經過處理的，來確保該活動參與者身份是不容易被辨認的。
- 6.3 欲了解更多澳門的個人資料保護法，請聯絡澳門個人資料保護辦公室(電話: +853 2871 6006, 網站: [www.gpdp.gov.mo](http://www.gpdp.gov.mo))。

## 7. 責任

- 7.1 活動主辦單位完全承擔及負責因航拍器所引致的身體傷害及財物損壞。

## 8. 意外匯報

- 8.1 當航拍器導致意外時，活動主辦單位必須即時通知金沙中國保安部。

## 9. 最終決定權

- 9.1 如有任何爭議或在表格沒有明確地列出的條款，金沙中國保留最終決定權，而活動主辦單位必須遵守該決定。

這份協議有中英文版本。若中英版之條款相抵觸，一切以英文版本為準。

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活動主辦單位在以下簽署確認同意本表格所列出的條款。

簽署 : \_\_\_\_\_

日期 : \_\_\_\_\_