



## DEADLINES

Exhibitors are required to return all forms indicated "MUST BE RETURNED" to the addressee by the date indicated. Form indicated "OPTIONAL" are to return only if service required.

### FORMS RETURNED TO SHOW MANAGEMENT

SUBJECT	MUST BE RETURNED	OPTIONAL	DEADLINE (midnight, Macao time)	<input checked="" type="checkbox"/> WHEN COMPLETE
<a href="#">On-Site Show Program</a>	X		5 April	
<a href="#">Booth Design Layout Form</a> (and Layout if required)	X		17 April	
<a href="#">Audience Participation Safety Form</a>	X		1 May	
<a href="#">Best Exhibit Award Application</a>		X	22 May	
<a href="#">Registration of Exhibitor Staff Badges</a>	X		No Deadline	

### FORMS RETURNED TO OFFICIAL CONTRACTORS

SUBJECT	MUST BE RETURNED	OPTIONAL	DEADLINE (midnight, Macao time)	<input checked="" type="checkbox"/> WHEN COMPLETE
<a href="#">Shell Scheme Fascia</a> (if shell scheme exhibitor)	X		4 May	
<a href="#">Raw Space Form, IAAPA Exhibitor-Appointed Contractor Insurance Certificate &amp; Deposit</a> (if space only exhibitor)	X		4 May	
<a href="#">Audio/Visual &amp; Computer Rental Form</a>		X	4 May	
<a href="#">Carpet</a> (booth must be covered with carpet or floor covering)		X	4 May	
<a href="#">Compressed Air, Water, Drain Service</a>		X	4 May	
<a href="#">Electrical &amp; Lighting</a>		X	4 May	
<a href="#">Furniture</a>		X	4 May	
<a href="#">Graphics/Printing</a>		X	4 May	
<a href="#">Interpreters/Translation</a>		X	4 May	
<a href="#">Floral/Plant Rental Form</a>		X	4 May	
<a href="#">Rigging/Sign Hanging</a>		X	4 May	
<a href="#">Internet/Telecommunications</a>		X	4 May	
<a href="#">Lead Retrieval</a>		X	14 May	
<a href="#">Document Deadline for Transshipment via Hong Kong to Macau (Only for LCL shipment &amp; Air shipment)</a>		X	14 May	
<a href="#">Document Deadline for Direct shipment to Macau seaport (Only for FCL shipment)</a>		X	14 May	



**IAAPA**<sup>®</sup>  
**EXPO ASIA**

THE ATTRACTIONS INDUSTRY'S PREMIER EVENT IN ASIA.

CONFERENCE: 8-11 June 2020 | TRADE SHOW: 9-11 June 2020

MACAO, CHINA

**NOTE:** Any Exhibitors confirming their participation in the exhibition after the expiry of the above. Deadlines must treat these dates as **"IMMEDIATE"**.