

HOTEL RESERVATION FORM (EVENT RATE)
Institute of Attractions Managers (IAM) and Safety institute (SI) Program 2019
02 – 07 December 2019

To: Group Reservations
 Email: groups@rwsentosa.com

Address: 8 Sentosa Gateway, Singapore 098269

Website: www.rwsentosa.com
 Block ID: 7115768

A: Guest Information

Salutation: Prof / Dr / Mr / Mrs / Ms Nationality:

Family / Last Name: _____ Given / First Name:

Tel: _____ Fax:

Email address: _____

Accompanying Person's name (If Any)

Arrival Date: _____ Flight Number/ Arrival Time: _____
 *official check-in time is after 1500 hrs

Departure Date: _____ Flight Number/ Departure Time: _____
 *official check-out time is prior 1100 hrs

*If you are arriving between midnight and the official check-in time, please make the reservation one day prior to the date of arrival.

HOTEL ROOM RATE FOR THIS EVENT			
Room Type	Room Rates	Room Preferences (Subject to availability) Please circle	
Equarius Hotel Deluxe Room	S\$295.00++ per room per night (Room Inclusive of one breakfast and internet access for 1 device)	King / Twin	Non Smoking
	S\$320.00++ per room per night (Room Inclusive of two breakfasts and internet access for 2 devices)	King / Twin	Non Smoking

*Additional person is charge at S\$70.00++ per adult per night. (Maximum number of guest allowed in a room is 3 Adults)
 *Additional walk-in breakfast at S\$39.00++ (weekday) & S\$44.00++ (weekend & Public Holiday) per adult per day/ S\$19.50++ (weekday) & S\$22.00++ (weekend& Public Holiday) per child per day
 *All rates quoted are in Singapore Dollars and are subject to 10% service charge ("Service Charge") and prevailing goods & services ("GST")
 *All late check-outs are subject to availability and the applicable room rates. Late check-out after 11:00am and before 6pm will be charged at 50% of the applicable room rate for one (1) night. Check-out after 6:00pm will be charged at 100% of the applicable room rate for one (1) night. Official check in: 1500hrs / check out: 1100hrs

Room Guarantee

Please guarantee to my credit card: **VISA / MASTER / AMEX**

Credit Card Number

Card holders name

Expiry Date

[MM]

[YYYY]

Signature

Terms & Conditions

- The Event rate is valid for stay period of 02 – 07 December 2019 and applicable for bookings made before 10 November 2019
- All reservations are subject to rooms' availability at the time of the reservation
- In the event that the above mentioned rate is not available at the time of the reservation, best available rate will be quoted
- A credit card number is required to confirm and guarantee the reservation
- Bed type subject to availability upon check in
- Official check in: after 1500 hrs / Check out: before 1100 hrs
- Pre / Post date will be based on Best Available Rates
- Early Departure Policy: Guests who shorten their stay before their original scheduled departure date will be charged full stay room charge.
- All cancellations or changes must be made by writing via email (groups@rwsentosa.com) at least 48 hours prior to arrival date or no-show will be subjected to full stay room charges which will be automatically debited from guest's credit card given in this form.