



THE GLOBAL
ATTRACTIONS INDUSTRY'S
PREMIER EVENT.

CONFERENCE: Nov. 18-22, 2019 | TRADE SHOW: Nov. 19-22, 2019

ORLANDO, FL, US

EXPLORATION STATION: OUTDOOR STRUCTURES

The two temporary structures (connected) in the outside south lot of the Orange County Convention Center (OCCC) are called the "Exploration Station". While the structures will have the look and feel of booths inside the building. There are some limitations for those exhibiting in the structures.

CARPET

As an added benefit for exhibiting in the Exploration Station, all exhibitors in the structure have the option to receive complimentary [Classic Carpet](#) in Tuxedo color. Exhibitors who wish to take advantage of this offer must Opt-In by completing the Booth Carpeting form by Oct. 18. [Login](#) to your Online Profile, click Exhibitor Required Documents, then complete the Booth Carpeting form. Note, exhibitors that wish to upgrade or change the carpet color must do so directly with [Freeman](#) at their expense. There are no substitutions or refunds for not using the complimentary carpet.

COMPRESSED AIR

[Compressed air](#) is not available outside or in the Exploration Station.

COOKING/OPEN FLAMES

Cooking, open flames, and pyrotechnics are not permitted inside the Exploration Station without approval by the Orange County Fire Marshal. Temporary and limited heating of food products by sterno is acceptable with contained in a noncombustible container and constantly attended and supervised. Please [contact IAAPA](#) for more details.

FLOOR LOADS

The Exploration Station will be built on a subfloor, not direct on the parking lot surface. Therefore, there are maximum floor load limits. The maximum floor load is 110 pounds per square foot. Note, we may have the ability to reinforce the flooring under certain exhibits. Please [contact IAAPA](#) if you think you'll need a greater limit.

In addition, no forklifts will be allowed in the structure. Only Freeman-managed pallet jacks will be allowed on the freight aisles and will deliver freight to the booths. Exhibitors may hand carry their materials to their booth. Hand-carry means that you must be able to carry the items to your booth without the assistance of any carts, motorized equipment, dollies, or pallet jacks.

HEATING/AIR CONDITIONING (HVAC)

The appropriate heating or air-conditioning will be provided in the Exploration Station to provide the optimal temperature (approximately 70 degrees) during show days. Temperature varies by booth location and HVAC may be limited during the move-in and move-out period so please dress appropriately.

HEIGHT LIMITATIONS

Due to the nature of a temporary structure, the roof will be on a slope which means there are height limitations for exhibits in the Explorations Station. Linear booths (any booth that is 10 feet deep:

10'x10', 10'x20', 10'x30', etc.) will follow the same [height guidelines](#) as indoor booths. Perimeter booths may extend up to **10 feet** in the back half of the booths (instead of 12 feet). Booths considered a [Peninsula, Split Island, or Island](#) booth may not be able to extend up to 20 feet, depending on the location of their booth within the structure. All booths that are 20'x20' or larger or any linear booth that requires a height variance, should submit the [Booth Layout](#) form with drawing of the proposed layout for review. All set-up/line of sight guidelines are the same as indoor booths, as detailed [here](#).

INTERNET

Wireless internet service will be available inside the Exploration Station just like the indoor exhibit space. Access is free for those wishing to check e-mail, send texts, or other "light" use. If you plan to stream videos, download files or use for other more complex needs, we highly recommend you arrange for your own connection, so the speed does not inhibit your sales process. Please see the [order form](#) through SmartCity. Orders should be submitted by October 24 as on-site availability of hard lines may not be available.

LIGHTING

The Exploration Station will have overhead lights. No supplementary lighting will be required unless the exhibitor elects to add additional lighting to their booth.

RIGGING/SIGN HANGING

Rigging/sign hanging/safety tie-off's will not available in the Exploration Station.

MOVE-IN AND MOVE-OUT TIMES

Targeted move-in will not be available for exhibitors inside the Exploration Station. The earliest exhibitors will have access to their exhibit space is Saturday, Nov. 16 at 8:00 a.m. In addition, all exhibits must be removed by 11:00 p.m. on Friday, Nov. 22. There will be no move-out permitted on Saturday Nov. 23 or Sunday, Nov. 24. If booth display or materials/freight are left in an exhibit space after 11:00 p.m. on Friday, Nov. 22, dismantle labor and rerouting of freight/materials will be forced at the exhibitors expense.

See the exhibition [Schedule](#) for the full details. Exhibitors in the Exploration Station are encouraged to ship to the [Advance Warehouse](#) so there are no freight delays. As well, please be sure any [vendor orders](#), especially utilities, are placed at least two weeks in advance of move-in since on-site site orders in the structures may not be available.

VEHICLES

No vehicles may be on display inside the structure without prior review and approval by the Orange County Fire Marshal. Please [contact IAAPA](#) for more information.

Any further questions about the Exploration Station can be directed to exhibitors@IAAPA.org or call +1 321-319-7643.