

Orlando, FL

Conference: Nov. 15 – 18, 2021
Trade Show: Nov. 16 – 19, 2021

www.IAAPA.org/IAAPAE expo



The Global Attractions Industry's Premier Event

PRODUCT DEMONSTRATION & AUDIENCE PARTICIPATION SAFETY FORM

**ALL Exhibitors, regardless of display items, must complete the
Audience Participation Safety Form by October 1.**

INSTRUCTIONS

1. Go to

https://s15.a2zinc.net/clients/iaapa/ie2021/Public/e_Login.aspx?FromPage=e_ExhibitorConsole

2. Login using the password on the booth confirmation. You can also retrieve by clicking the “retrieve” link and using the company contact’s email address.
3. Once logged in, scroll down the page and click “Exhibitor Forms”.

4. Click “Audience Participation Safety Form” link.

Booth	Custom Form	Form Status
3428	Booth Layout Form – Due Sept. 17	NOT SUBMITTED
3428	Audience Participation Safety Form – Due Oct. 1	NOT SUBMITTED

5. Complete the information requested.
- No devices in booth:** Click the button then submit the form.
 - Devices in booth, but items will be static:** There will be devices in booth, but items will be static. Click the button plus state the manufacturer and device name/description, then submit the form.
 - Devices in booth, dynamic:** There will be devices in your booth which will be dynamic. Dynamic is defined as a device or combination of devices or elements that carry, convey or direct a person(s) over or through a fixed or restricted course or within a defined area, for the primary purpose of amusement or entertainment. Complete the entire form, upload the requested documents, and submit. See the following for safety requirements for dynamic devices.

I will be displaying devices in my booth that are: *	<input type="radio"/> NO DEVICES IN BOOTH – Complete! <input type="radio"/> DISPLAY ONLY (STATIC) – please complete the first two items below <input type="radio"/> AUDIENCE PARTICIPATION (DYNAMIC) – please complete all the following
Manufacturer(s):(200 Characters)	<input type="text"/>
Name of Amusement Ride/Device:(200 Characters)	<input type="text"/>

DEMONSTRATION OF AMUSEMENT RIDES AND OTHER INTERACTIVE EQUIPMENT

IAAPA Show Management must be notified and approve of any plans to operate rides/attractions or operationally demonstrate rides/attractions to buyers and attendees of the trade show. This applies to all participant interactive attractions, including but not limited to rides, climbing walls, or virtual reality attractions/rides, batting cages, involving Trade Show attendees, contracted participants, or employees.

The exhibitor is solely responsible for compliance with federal, state and local laws governing the attraction or ride. An independent *Safety Consultant* will conduct a pre-show/on-site Safety Inspection. This inspection will review, inspect and approve all product demonstrations. This inspection will continue throughout the trade show and this *Safety Consultant* is authorized to stop any demonstration, any time during the show, that is not inspected, has safety concerns, inconsistencies with industry standards and applicable safety ordinances, codes and regulations relating to the construction or presentation of the exhibits, or is not in compliance with IAAPA guidelines.

1. Submit the booth layout and design to IAAPA including all dimensions. All exhibitors displaying amusement rides and devices shall comply with all applicable ASTM F-24 Group of Standards.
2. Fencing is required for all moving rides that are not coin-operated. Fencing must be 42 inches high with an opening no more than 4 inches wide and should include entry and exit gates.
3. Provide multi-perspective photographs or overhead and side view renderings (photos or drawings) including dimensions.
4. Send a copy of a liability insurance form including a total combined general liability policy to include the equivalent of US\$3 million general aggregate and US\$2 million per occurrence. This policy must be additional to the compulsory insurance that IAAPA is carrying on behalf of the exhibitor and must list IAAPA as additionally insured.

Exhibitors that need assistance obtaining dynamic insurance coverage may contact Rainprotection at +1 800-528-7975, www.Rainprotection.net or you may work with your own provider.

5. Provide operational standard procedures or guidelines including emergency and/or evacuation plan.
6. Provide participant or rider requirements or limitations.

7. Supply copies, photos, rendering or descriptions of safety signs or audio spiels.
8. Provide operator and attendant training records or verification of completed training.
9. Provide a copy of the device or attraction opening inspection checklist.
10. Supply copies of prior government or private design, manufacturing, or construction approvals. This would be from any private certification firm or engineering firm and governmental approvals.
11. If the device or attraction is a prototype the required documentation extends to the major componentry. If the ride is a prototype a written history of the ride or its major componentry and the reasons why IAAPA should grant approval for its demonstration to the public must be included.
12. Supply any documents which would answer any questions by the Safety Consultant about safety concerns, inconsistencies with industry standards and applicable safety ordinances, codes and regulations relating to the construction of your exhibit and the demonstration of the device, attraction, game, product, service, or promotion.
13. Attend one of the Dynamic Exhibitor Operation Review Sessions that take place on-site, Monday, Nov. 15 from 10:00 – 10:30 a.m. or 3:00 – 3:30 p.m. Room location S210C.
14. During the Expo Days, complete your Daily Pre-Opening Inspection Form after your inspection and return to the Safety Office in the CLM Entertainment booth #4631 prior to show opening each day.

Note: If you are demonstrating a product including a virtual reality (VR) face fitting equipment, as a measure of health safety, please provide a cleaning procedure to sanitize each VR viewer prior to use.

Please contact the Safety Consultant at +1 401-743-2534 or mp@clmentertainment.com with specific safety questions or exhibitors@IAAPA.org with submission questions.