



IAAPA

International
Association of
Amusement Parks
and Attractions

Headquarters

1448 Duke Street
Alexandria, VA 22314, USA
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IAAPA Europe

Square de Meeus 38/40
B-1000 Brussels, Belgium
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Email: Europe@IAAPA.org

2009 EVENTS

Euro Attractions Show

September 30-October 2
Amsterdam, The Netherlands

IAAPA Attractions Expo

November 16-20
Las Vegas, Nevada, USA

2010 EVENTS

Asian Attractions Expo

July 13-16
Kuala Lumpur, Malaysia

IAAPA Mentoring Program – 2009 PROGRAM GUIDELINES

Mentor Selection:

The Small Parks and Attractions Committee will e-mail members in their constituency group and inform them of this new program.

If a member of IAAPA would like to participate as a mentee, they should contact the appointed committee member in charge of the mentoring program (John Norris john@seabreeze.com) who will assign the mentee to the appropriate mentor from the committee.

Responsibilities of the Mentor:

- Only current committee members will be asked to serve as mentors.
- Once the assignment has been made, the mentor will reach out to the mentee within 5 business days via e-mail or phone. The committee member in charge of the program will check in with the mentor to confirm that contact has been made and if not, will assign another committee member to the mentee.
- The mentor is expected to share experiences (e.g. how they solved a similar problem), offer suggestions for where to get additional assistance, and provide general guidance. Mentors should not serve and are not expected to serve as consultants.
- Mentors should be enthusiastic about their role for mentor role and exemplify positive professional ethics and behavior.
- The mentor must be respectful of their mentee's time and answer phone calls and e-mails from the mentee promptly.
- If a mentor is unsure about any aspect of his or her advice, it is their responsibility to consult with colleagues about how they might handle the issue or consult the committee's mentor program coordinator.
- Mentors should be available to their mentees when needed, however, if a mentee requires more time or guidance than a mentor can give, then the mentor must notify their committee's mentor program coordinator.
- The entire mentoring process should be conducted with the utmost confidentiality.

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Responsibilities of the Mentee:

- The mentee is expected to respond to the mentor within 5 business days after initial contact is made.
- The mentee is expected to be “driver” of the relationship – ask questions, request advice, etc. The mentor cannot offer their expertise without a direct question or request.
- The mentee is asked to participate in a thoughtful discussion and exchange. Do not be afraid to ask even the most basic or the toughest questions. No question is “dumb.”
- The mentee must be respectful of their mentor’s time and answer phone calls and e-mails from the mentor promptly.
- The entire mentoring process should be conducted with the utmost confidentiality.

Agreement:

Before participating in the program, each mentor or mentee much agree to the following statement:

I acknowledge that any views, opinions, guidance, or remarks I may make as mentee or mentor are personal and may not reflect the views, opinions, guidance, or remarks of IAAPA.

Furthermore, I agree that I will not hold my mentor, mentee, or IAAPA liable for any wrongdoing or misguidance.

I understand that my assignment as a mentor or mentee is voluntary. If I elect to discontinue my participation in the program, I agree to promptly e-mail my mentor or mentee of this decision, as well as the mentor program coordinator so that another assignment can be made.

IAAPA does not approve any expenditure associated with this program (phone calls, visits, etc).

Mentor’s Signature:

Date:

Mentee’s Signature:

Date:

Questions:

If you have any questions regarding this program, please contact Heidi Aulakh at haulakh@IAAPA.org.