

HOTEL ROOM RESERVATION REQUEST FORM

Email: aae@hk.jtb.cn



Accommodation for IAAPA 2013
03 – 07 June 2013
(SRP CODE: GSARD)



Rooms are quoted at special conference rate at the Conrad Centennial Singapore, subject to availability. Please email your request directly to the IAAPA Centralized Reservation, Email: aae@hk.jtb.cn by 10 May 2013, Friday. Please note that for bookings made after **10 May 2013**, rooms are subject to availability.

ROOM CATEGORY

Please tick your choice(s) of room type(s)

CLASSIC ROOM	<input type="checkbox"/> S\$350.00++ per room per night (Single Occupancy) (inclusive of daily buffet breakfast for 01 person and in-room internet for 01 IP address) <input type="checkbox"/> S\$375.00++ per room per night (Double/Twin Occupancy) (inclusive of daily buffet breakfast for 02 persons and in-room internet for 02 IP address)
* Smoking / Non-Smoking (Please Circle)	

*** Please note that the above rates are subject to 10% service charge plus government tax and prevailing GST.**

GUEST PARTICULARS

Please fill in the particulars as below:

NAME OF GUEST MR / MS / MRS / DR / PROF (Please underline surname)	
NAME OF ORGANISATION	DESIGNATION
CONTACT NUMBER	EMAIL

RESERVATION DETAILS

ARRIVAL DATE	FLIGHT NUMBER	FLIGHT TIME
DEPARTURE DATE	FLIGHT NUMBER	FLIGHT TIME

LIMOUSINE TRANSFER (MERCEDES 'E' CLASS)	<input type="checkbox"/> One-way S\$130.00nett <input type="checkbox"/> Two-way S\$260.00nett
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*** Please note that a midnight surcharge of S\$20.00nett per car per trip will apply for pick-up between 2300 hours and 0700 hours.**

CREDIT CARD GUARANTEE

NAME OF CARD HOLDER:	
CREDIT CARD NUMBER:	EXPIRY DATE:
CARD HOLDER SIGNATURE:	TYPE OF CREDIT CARD: AMEX / VISA / MASTER / DINERS

Please note:

- Check-in time is after 1400 hours and check out is 1200 hours
- Room has to be pre-blocked the day prior to arrival for check-in before 1400 hours
- **All reservations are confirmed only if it is guaranteed for arrival by a valid credit card.**
- **In the event of a no show or cancellation once the booking has been received, the entire length of stay at the contracted room rate (plus applicable tax and service charge) will be applicable**
- A cancellation number is given out whenever cancellation is made. Please take note of this number in the event of questions regarding cancellation of guaranteed reservation